

Vehicle Technician Team Leader (Display Fleet department)

Job Description

The Tank Museum was founded in 1923 as a teaching resource for engineers and soldiers of the Tank Corps. Over the last 96 years, the Museum has dramatically transformed from a training aid for the army to a 21st century Museum aspiring towards access and excellence for all.

Based at Bovington Camp, the home of the tank, the Museum boasts the most comprehensive collection of armoured fighting vehicles in the world, originating from the Royal Armoured Corps, British Allies, and armies fighting against British forces. In addition, the Museum has a very strong supporting collection of medals, photographs, film, sound recordings, fine art, books, weapons, models and memorabilia. Current displays tell the story of the tank in the 20th and 21st century, from its inception in 1915 to the war in Afghanistan. The entire collection has Designated Status.

The Vehicle Technician Team Leader (Display Fleet) is a key post in the workshop, reporting to the Workshop Manager, and acting as part of the workshop management team, offering an excellent opportunity to play a big role in the development of the workshop facility and care of the collection, ensuring that The Tank Museum establishes itself as a centre of excellence in the maintenance, repair and overhaul of historic armoured vehicles.

The workshop consists of two departments, the Display Fleet Department and the Conservation and Restoration Department, each responsible for a specific collection of vehicles. The Museum is looking for a Vehicle Technician Team Leader who will be primarily responsible for workshop project supervision, ensuring the maintenance, repair and overhaul projects are carried out to a high standard and are delivered on time. The Vehicle Technician Team Leader will liaise between the Workshop Manager and the Vehicle Technicians supporting the team with technical know-how and project management skills.

Although primarily being responsible for the maintenance, repair and overhaul of the display fleet the successful candidate may be expected to support other projects on the restoration team. The post holder is expected to deputise for the Workshop Manager as and when required. There are currently 5 Vehicle Technicians, 10 regular volunteers and 2 apprentices in the Display Fleet department.

Job Title	Vehicle Technician Team Leader (Display Fleet)
Contract	Full Time/Permanent (5/7)
Reports To	Workshop Manager
Key Relationships	Workshop Manager, Vehicle Technician Team Leader (Restoration and Conservation), Vehicle Technicians, Apprentices and Volunteers.
Overall Job Purpose	<p>The Vehicle Technician Team Leader (Display Fleet) will be a key member of the workshop management team, working closely with the Workshop Manager and the Vehicle Technician Team Leader (Restoration and Conservation).</p> <p>This position has the primary responsibility to ensure that the maintenance, repair and overhaul projects of the regular running fleet collection of tanks have the right technical support to be able to be completed on time and budget. This includes guiding and supporting a team of vehicle technicians (paid and volunteer) to ensure vehicles are maintained, repaired and overhauled to a high standard for safe operation.</p> <p>There will be three types of vehicle projects that are the responsibility of the new post holder:</p> <ul style="list-style-type: none"> • Maintaining, repairing and overhauling vehicles used for Tanks in Action shows, currently operated 48 days a year consisting of a specific selection of vehicles. • Vehicles used for Vehicle Rides, operated 72 days a year. A collection of 4 vehicles (based on the M548 platform). • Other running museum vehicles, but excluding the core historic fleet, to be used to support museum events, Army exercises and special activities. <p>The post holder will have to guide, monitor, assist and report on the workshop projects.</p> <p>The successful candidate is expected to write project reports, Monitor Health and Safety, write Risk Assessments, implement Standards Operating procedures as set out by the Workshop Manager.</p> <p>There will be a requirement to work closely with volunteers and to act as a mentor for apprentice workshop technicians.</p>
Key Accountabilities	<p>Team Management:</p> <ul style="list-style-type: none"> • Supervising a team of vehicle technicians, apprentices and volunteers (up to 6 staff, 2 apprentices and currently 10 volunteers). • Responsible for ensuring workshop projects are completed on time and to a high standards. • Deputise for the Workshop Manager in his absence. • Manage project budgets and reports. • Establish relationships with suppliers and sub-contractors. • Leading and demonstrating technical skills, fault-finding and good practices in the workshop. • Support the planning and movement of large numbers of vehicles for running events.

	<ul style="list-style-type: none"> • Provision of accurate and factual reporting, including maintenance, repair and overhaul reports. • Ensure Health and Safety guidelines, Standard Operating Procedures are followed and that the workshop is kept clean. <p>Equipment Management:</p> <ul style="list-style-type: none"> • Train workshop technicians and volunteers in the use of workshop equipment. • Ensure workshop equipment is maintained and stored correctly. <p>Events Management:</p> <ul style="list-style-type: none"> • Plan and supervise the vehicle allocation for events and museum activities. • Work with the Workshop Manager, Head of Collections, Operations and Events team to organise large scale vehicle events like Tankfest and Tiger Day. <p>Health and Safety:</p> <ul style="list-style-type: none"> • Ensure the workshop procedures and equipment meet all the Health and Safety requirements. • Responsible for the Risk Assessments and Method statements of workshop tasks. • Maintaining a safe and clean working environment according to legal requirements and best industry practice.
	<p>The duties and responsibilities in this job are not restrictive and the post holder may be required to on occasion undertake other duties. This will not substantially change the nature of the post.</p> <p>The Tank Museum as an organisation subscribes to the Museums Association Code of Ethics. The post holder is expected to familiarise themselves with this code which reflects the public service and individual values of The Tank Museum.</p>

Person Specification

	Essential	Desirable
Qualifications	<p>NVQ level 3 or equivalent. HS qualification. IOSH or equivalent.</p> <p>Health & Safety qualifications relevant to a workshop operation.</p>	<p>Forklift, LGV and tracked vehicle driving licence, lifting certificates.</p> <p>Management qualification.</p>
Experience	<p>Must have experience in repairing and maintaining tracked vehicle systems and sub-systems.</p> <p>Operation and maintenance of historic vehicles.</p> <p>Using equipment and machinery in a workshop environment.</p> <p>Managing and leading a team.</p> <p>Managing Health & Safety issues relevant to a workshop operation.</p> <p>Implementing Standard Operating Procedures.</p> <p>Good knowledge of MS Office or equivalent.</p>	<p>Experience of the museum and heritage sector.</p> <p>Experience of working with volunteers and apprentices.</p> <p>Experience of customer service.</p>
Knowledge & Skills	<p>People management skills.</p> <p>Project management skills.</p> <p>Good organisation and time management.</p> <p>Hands on engineering skills.</p> <p>Good DC electrical knowledge and understanding, to be conversant with DC electrical systems in their operation, fault finding and repairs.</p>	<p>Good IT skills</p>
Personal aptitude & skills	<p>Good communicator, ability to be flexible and approachable.</p>	<p>Interest in the history of tanks and armoured warfare.</p>

	<p>Team player, problem solver.</p> <p>Ability to identify the need and solution to reclaim and refurbish components.</p> <p>Be an “Out of the Box Thinker”.</p>	
Disposition	Committed, Enthusiastic, Creative	
Other requirements	<p>Flexibility to work evenings and weekends when required.</p> <p>Current driving licence</p>	